



TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

ROAD ACCESS PERMIT

Owner of property <i>(where culvert is to be installed)</i>	Section	
Street Address <i>(where culvert is to be installed)</i>	Phone/Owner	
Applicant <i>(if other than above)</i>	License No.	
Street Address	City	Zip Code
Name (Owner or Contractor) to be notified of culvert size:		
Contact Phone: Day: _____ Evening: _____		
Email: _____		
Type of Occupancy: ___ Residential ___ Commercial ___ Other		
Signature of Applicant: _____		Date: _____
Signature of Issuing Authority: _____		Date: _____

To Be Determined by Town Official

SIZE OF CULVERT

- ___ 15" Squash with End walls (12" x 18")
- ___ 18" Squash with End walls (15" x 21")
- ___ 21" Squash with End walls (18" x 24")
- ___ Other: _____

LENGTH OF CULVERT

- ___ 24 feet
- ___ 30 feet
- ___ 40 feet (Town Maximum)
- ___ Other

Fee Received: \$ _____ (cash/check)

Parcel Number: 004- _____ Recorded: _____

Office: 920.688.1404

www.townofblackwolf.com

email: info@townofblackwolf.com

Instructions - Road Access Permit Application

- 1) A Road Access Permit Application Form must be completed by the homeowner
- 2) A non-refundable fee of \$125.00 must be submitted with the form
- 3) The Road Access Permit is forwarded to Road Supervisor II for approval. If approved
 - a. The Homeowner will provide a culvert and end walls (if required) to the site from a private supplier of his/her choice
 - b. It is the applicant's responsibility to provide a site plan detailing the exact location where the culvert is to be set, or clearly stake the location on the lot where the ends of the culvert are to be placed. If a culvert is set in the wrong location and no site plan or stakes were provided, another culvert permit would be required to relocate the culvert.
 - c. Winnebago County will install the culvert
 - d. Winnebago County will invoice the Town of Black Wolf upon completion of installation
 - e. Costs and expenses incurred by the Town of Black Wolf, notwithstanding the permit fee to install new culverts or replace existing, noncompliant culverts, shall be paid by the applicant (for new culverts) or the property owner (for existing noncompliant culverts) within thirty (30) days after invoice is received from the Town for said culvert. The Town shall keep a detailed accounting of the costs and expenses of performing this work. In default of the payment of the invoice, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.
 - f. In consideration of the issuance of this permit, the applicant agrees to faithfully comply with all of the ordinances and regulations of the Town of Black Wolf.

For further information or questions concerning Road Access Permits, please contact office at (920) 688-1404 or email info@townofblackwolf.com.

Thank You,

The Town of Black Wolf