

**Town Board Meeting Minutes
April 14, 2014**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, Supervisor Robert Keller, Supervisor Mike Pollack. Others Present: Clerk Kim Hopkins, Treasurer John McDermott, Zoning administrator Tom Verstegen, Constable Leo Lefeber, Chuck Linde representing the Sanitary District, and three townspeople.

Motion (Keller, Pollack) to approve the Town Board Minutes of March 10, 2014. Supervisor Keller requested a clarification to the minutes. "Discussion followed on the liability issues and the possibility of having another person present anytime the truck is in the air." Amended to "Discussion followed on the liability issues and the possibility of having another person present anytime the truck is elevated" **CARRIED**.

TREASURER'S REPORT:

Treasurer McDermott gave the Treasurer's Report as of March 31, 2014. **Motion (Pollack, Keller) to approve the Treasurer's Report.** Chairman Frassetto questioned the miscellaneous revenue. John McDermott said he will get the answer, before the end of the meeting. **CARRIED**.

CLERK'S REPORT:

- **Election/Newsletter Updates** - The Election on April 1 had 553 voters. August 12th is the next Election, and November will be the general Election. The Spring Newsletter will go out after the Annual meeting.
- **Annual Meeting Date:** Tuesday, April 15, 2014 7:00 pm
- **Credit card limit increased: Motion (Keller, Pollack) to have the Credit card limit increased from \$1000 to \$2500. CARRIED**
- **Correspondence:** Open Book May 8, 2014 12-2pm, Board of Review May 22, 2014 1-3pm.
- **Old business:** Discussion followed about the liability issues of the town when using Aaron to work on the trucks.

PUBLIC PARTICIPATION

Treasurer John McDermott informed the board that the Miscellaneous Income is from the reimbursement for the accident claim.

Deputy Tyler Sleeter - Chairman Frassetto asked for direction as to the availability of the department should there be a need for support at a special meeting. He asked for 2 days advance notice.

COUNTY SUPERVISOR'S REPORT: County Supervisor Robert Keller will be sworn in on Tuesday. He thanked everyone for their support.

CHAIRMAN'S REPORT:

- **Passive Park update** – Early May Sharon Oberkraisner will be hosting a neighborhood gathering to discuss the passive park/ kayak/canoe launch. Possible grants for a handicapped canoe landing. We are still at the information gathering stage. Chairman Frassetto discussed the procedure for accepting donated property.
- **Purtell Property - Voluntary Attachment to City of Oshkosh** Chairman Frassetto gave the background of our boundary agreement with The City of Oshkosh, and this parcel is part of the City Growth area, and will be attached to the City of Oshkosh.
- **Winnebago Waterways Steering Team Focus Group Invite** Chairman Frassetto invited the board to attend with him; Zoning Admin Tom Verstegen expressed interest.
- **Annual Meeting agenda items** Chairman Frassetto explained the purpose of the annual meeting.
- **Correspondence** E-mail from John Hagen regarding water issues on 45 and Streich Lane. Rob Keller showed a PowerPoint with photos of his driveway and surrounding areas.

SUPERVISOR I REPORT:

- **Planning & Zoning Committee Report:**
 - **Conditional Use Permit for Gail Donaldson** - Discussion as to changing the hours on weekends to. **Motion (Pollack, Keller) to adopt the conditional use permit with the change on the time for the weekend from 12pm-6pm for Gail Donaldson for the purpose of training dogs at her premises. CARRIED.**
 - **Zoning Change for Parcel # 004-0426** – **Motion (Pollack, Keller) to approve the zoning change for parcel # 004-0426. CARRIED**

SUPERVISOR II REPORT:

- **Preliminary Road Check Report** - Roads in pretty good shape, estimate for Chip seal on Nekimi is forthcoming, we will do a lot of crack sealing. Culverts on Fisk and I, and Black Wolf and R will be submitted for Culvert Aid. Discussion of the bid process for crack sealing. Bids are also being requested for the Town Hall Parking lot.
- **Summer road closures and Black Wolf Avenue Bridge Replacement** – Contract says 40 days to complete the project. Repave County Rd Z it will remain open, but will be down to 1 lane
- **Discussion of quiet zone/ RR crossing at Snell Rd** – why the discrepancy in channeling devices required for different communities.
- **Discussion on Purchase of "Spy Camera"** – Using the cameras to help find who is damaging the paddles at the Railroad Crossings. The board would like more information on cost etc... Discussion on the need for Standard Operating Procedures. Rob asked that Susan research it, and Frank will ask the attorney for his opinion.

SANITARY DISTRICT REPORT: Chuck Linde reported that with the wet weather, the stations are “surplussing” but the District is handling it.

CONSTABLE'S REPORT: Leo Lefeber updated the board on the status of his calls.

STORMWATER UTILITY DISTRICT: Tom Verstegen gave the report: Water is draining fairly well. Tom briefly discussed the Houle report. Chairman Frassetto reported on the legal issues the easement and the maintenance of the ditch.

BUILDING INSPECTOR'S REPORT: Dave Frank not much going on.

APPROVAL OF BILLS: Motion (Keller, Pollack) to approve the payment of bills for April, 2014. **CARRIED.**

Chairman Frassetto moved to adjourn until May 13, 2014, at 7:00 p.m. seconded by Supervisor Pollack. **CARRIED.** (Clarification - Meeting is the second Monday, May 12, 2014)

Respectfully submitted,

Kim Hopkins, Town Clerk