

**MINUTES OF THE November 3, 2014
PLANNING AND ZONING WORKSHOP**

The Planning and Zoning workshop was called to order by Chairman Al Stenerson at approximately 6:30 p.m. Members present were Tracy Kollock, Terry Sweeney, Eric Youngbauer, and Al Stenerson. Also present: Chairman Frank Frassetto, Supervisor Mike Pollack, Supervisor Rob Keller, and Secretary Kim Hopkins.

The first item of business was to review the Minutes from the **October 6, 2014** Planning and Zoning Meeting. **Motion (Youngbauer, Kollock) to accept the October 6, 2014 Planning & Zoning Minutes. CARRIED**

Zitzelberger CSM to combine with surrounding parcel. **Motion (Kollock, Youngbauer,) to send forward to the town board. CARRIED**

Culvert Ordinance Revisions Discussion of the current ordinance. Costs of installing a culvert exceed the permit fee. After much discussion it was decided to the Town of Neenah's ordinance as a guide. To allow a licensed contractor to install culverts and concrete aprons will only be allowed with Town Board Approval. Secretary Hopkins will draft an amended ordinance and update the application and application fee to \$150 with help from Rob Keller.

Rushford Planning and Zoning Ordinance Discussion followed on the term and chair portions of this ordinance. Committee members prefer the current make up of the committee. Chair Stenerson prefers having experience on the board.

Liquor License Ordinance Revisions Chair Frassetto put forth an addition to the current ordinance based on The Town of Neenah's ordinance. It covers a new license request for premises not yet built. Further information is needed on the statute that covers the age limit.

New/Old Business Update on the Hildebrand and Monroe property.

Motion (Youngbauer, Sweeney) to adjourn. CARRIED

Next meeting December 1, 2014