

**Town Board Meeting Minutes
June 10, 2013**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. followed by the Pledge of Allegiance.

Members Present: Supervisor Robert Keller, and Chairman Frank Frassetto, Supervisor Mike Pollack was present via teleconference. **Others Present:** Treasurer John McDermott, Clerk Kim Hopkins, Zoning Administrator Tom Verstegen, Jenny Olsen of the Sanitary district Winnebago County Supervisor Pat Brennan, Town Constable Leo Lefeber. three townspeople and Deputy Olig with the Winnebago County Sheriff's Department.

Motion by Supervisor Keller to approve the Town Board Minutes of May 13, 2013 with changes as noted; seconded by Supervisor Pollack. CARRIED.

TREASURER'S REPORT: Treasurer McDermott gave the Treasurer's report as of May 31, 2013. The Cash Balances were given and the ending book balance is \$692,527.40. The Cash Flow report was reviewed; the \$53,597 is the payment to the Sanitary District; catching up the second half of 2012 and the first half of 2013. **Motion to approve the Treasurer's Report by Supervisor Pollack; seconded by Supervisor Keller. CARRIED**

CLERK'S REPORT:

Liquor License Applications: July 1, 2012 – June 30, 2013. The licenses will be printed and given to the businesses before the end of June. **Motion by Supervisor Keller to approve the liquor license applications for the 2013-2014 term; seconded by Supervisor Pollack. CARRIED.**
Bonding for Appointed Treasurer, Clerk, and Elected Constable, along with the Office Manager. We have the beginnings of a quote from Rural Insurance, and would like to further research what is necessary, and have a recommendation next board meeting. Clerk's correspondence, Thank you notes from Ellen Chmielewski and Trappers Ed, ad for upgraded business internet for \$.01 more than currently paying, we no longer have a dedicated fax line, reminders of the Ambulance Meeting and Fox Valley Technical College Budget hearing. We also received another correspondence on the Cell Tower lease. A letter from the DNR was received letting us know the status of the Grading without a permit. The DNR has stated there is "no further enforcement action"

PUBLIC PARTICIPATION:

Kay Krause, 6769 County road R raised the issues of excessive sound and speed by trucks and motorcycles; and Jake braking on Highway R. She is requesting that The Town post signs, and have the Sherriff's department monitor the highway. **Sherriff's Deputy Olig** Spoke to these points and informed the board that there are no ongoing problems, but that the department would be willing to increase patrol.

COUNTY SUPERVISOR'S Supervisor Pat Brennan let the board know that this is a slow time for the county and they are beginning the budget process.

CHAIRMAN'S REPORT:

- **Appointments:** – Chair Frassetto made a motion to appoint Jim Chitwood, Joe Sagen, Al Stenerson and Eric Youngbauer to the planning and Zoning Mike Pollack seconded. **CARRIED**
- **Chairman Frassetto made a motion to appoint Jim Macy, Chair and Rodney Measure to the board of appeals seconded by Rob Keller. CARRIED**
- **Chairman Frassetto made a motion to appoint Jenny Olsen to the sanitary district for a 2 year term. Seconded by Rob Keller. CARRIED.**
- Chairman Frassetto let the board know that in lieu of a resolution he would be drafting a letter to Jerry Bougie at the Winnebago County Planning and Zoning department letting them know that we have consensus to approve the changes to chapter 23 of the Winnebago County Zoning Code.

SUPERVISOR I REPORT:

- Supervisor Pollack spoke about Planning and Zoning being in favor of updating the junk car ordinance, and the board suggested Tom Verstegen forward the info to Attorney St Peter for advice on the wording for a revising the Junk Car Ordinance as a stand alone General Ordinance.
- Supervisor Pollack reported that Planning and Zoning had recommended that we assume that the Town has ownership of Tank Avenue and should begin the process of “laying out” the road. Supervisor Keller recommended that we contact the attorney and get more information as to what is the procedure for moving forward. This will be routed through the Clerk.
- **Supervisor Pollack made a motion to approve the conditional use permit for the Jesuit Retreat House based in the fact that the improvements are in line with our comprehensive plan, legal relative to our zoning and as good neighbors we want to highlight that. Seconded by Chairman Frassetto. CARRIED**
- Supervisor Pollack discussed the issue of Jake braking, and the benefits of using them to the trucks and the drivers. Discussion followed about a general noise ordinance, and enforcement. The board decided to ask the county to post the signs and monitor the effect.

SUPERVISOR II REPORT:

- Supervisor Keller reported on the purchase of a Bedliner for the F550 truck.
- Supervisor Keller showed photos of trees to be removed in the Road R.O.W. He has a proposal for the removal of these trees.
- Discussion about the town's options on the Fisk Ave/ Cty Rd I Improvements. The flow of the water through the culverts, and the options available. Option 1 to put in two new culverts, water flowing south then east, and comeback north for \$167,551. Option 2 to ditch the road on the north side for \$274,980. Discussion followed, and it was decided to find out how long the current box culverts will last. Ernie Winters has indicated that the culvert is still in good shape. Supervisor Keller will again contact Ernie Winters, for an estimate on time remaining for the culverts. Decision is to let Ernie Winters know that we are reluctant to spend the money
- Supervisor Keller discussed the need for a resolution on the Black Wolf Ave Bridge Pedestrian Requirements Exception. **He made a motion for the exemption based on the area is outlying, there will be no significant development within the next 10 years, on each side of the roadway within 1,000 feet of the buildings along the roadway are more than 200 feet apart; and use is not expected to increase. Seconded by Frank Frassetto. Carried. With one correction.**

STORM WATER UTILITY DISTRICT: No one from the committee was present.

SANITARY DISTRICT REPORT: Jenny Olsen was present.

CONSTABLE'S REPORT: Leo Lefeber has had 3 calls in 3 weeks, 2 were transported to the humane society.

BUILDING INSPECTOR'S REPORT: Dave Frank reported that the foreclosed house had been purchased. There were no questions on his report.

APPROVAL OF BILLS: Motion to approve the bills by Supervisor Keller; seconded by Supervisor Pollack. **CARRIED.**

Chairman Frassetto moved to adjourn until July 8, 2013.CARRIED.

Respectfully submitted,

Kim Hopkins, Town Clerk