

**Town Board Meeting Minutes
September 9, 2013**

Supervisor Rob Keller called the regular monthly Town Board meeting to order at approximately 7:00 p.m. followed by the Pledge of Allegiance.

Members Present: Supervisor Robert Keller, and Supervisor Mike Pollack, Chairman Frank Frassetto was present via teleconference **Others Present:** Clerk Kim Hopkins, Zoning Administrator Tom Verstegen, and Scott Mateyka of the Sanitary District, Town Constable Leo Lefeber, Terry Sweeny of the Storm Water Utility District, and three townspeople.

Motion by Supervisor Pollock to approve the Town Board Minutes of August 12, 2013; seconded by Chairman Frassetto. CARRIED

TREASURER'S REPORT: Clerk Kim Hopkins read the treasurers report **Motion to approve the Treasurer's Report pending additional information of the Highway amount by Supervisor Pollack; seconded by Chairman Frassetto. CARRIED** Discussion ensued regarding bringing in Schenck Professional services to do a review of the financials. It was supported by all board members. The deputy treasurer position was discussed, and it was requested that the Clerk and Office Manager will track additional hours used and further decisions will be made at budget time.

CLERK'S REPORT:

- Petty Cash – **Motion made by Supervisor Keller to provide the office staff with \$100 Petty cash seconded by Supervisor Pollock. CARRIED**
- Correspondence - Weed letters have begun again

MEETING OPEN TO THE PUBLIC

Betty Borchard 7420 S Hwy 45 asked about the Lake Access Points, and the direction the Board was going. She offered to bring it to the Winnebago Conservation Alliance for consideration.

CHAIRMAN'S REPORT:

Chairman Frassetto discussed the DNR's response to culvert maintenance, and the procedure to remove cattails.

SUPERVISOR I REPORT

- Planning & Zoning Report - there was no Planning and Zoning Meeting in September

SUPERVISOR II REPORT

- Storm water Utility update – Supervisor Keller deferred this topic to Terry Sweeney's report

- Emerald Ash Borer Meeting, August 29. – Supervisor Keller reported on the public meeting he attended, information from the meeting will be available on the website.
- Highway Maintenance – Tank Avenue is owned by the town and will be added to the road survey and we will begin to maintain it. Most of the large jobs have been completed.

SANITARY DISTRICT REPORT:

Scott Mateyka reported on the additional generators. Pricing is around \$26,000 and they will be installed this fall or next spring.

STORMWATER UTILITY DISTRICT:

Terry Sweeney let the board know that the SWUD committee has requested proposals for the four (4) significant issues. They received only 1 bid back from the 4 requests.

CONSTABLE REPORT

Leo Lefeber reported on Attorney Parmentier's answer to the Constable's rights, and all the dog calls this month were returned to their owners.

BUILDING INSPECTOR'S REPORT:

Jesuit Retreat has foundation walls. New house on Z was hit by lightning. House on Pau-Ko-Tuk issue has been resolved.

APPROVAL OF BILLS: Motion to approve the bills by Supervisor Pollock; seconded by Chairman Frassetto. CARRIED

Supervisor Keller moved to adjourn until October 14, 2013. CARRIED

Respectfully submitted,

Kim Hopkins, Town Clerk