

**Town Board Meeting Minutes
August 10, 2015**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, Supervisor Mike Pollack and Supervisor II Rob Keller. **Others Present:** Treasurer John McDermott, Deputy Clerk/Deputy Treasurer Susan M. Snyder, Zoning Administrator Tom Verstegen, Building Inspector Dave Frank, Constable Leo LeFeber and (2) townspeople along with a representative from Winnebago Sheriff Department.

Motion (Keller, Pollack) to approve the Town Board Minutes of July 13, 2015 CARRIED

Motion (Keller, Pollack) to approve the Town Board Special Meeting Minutes held Saturday, July 18, 2015 CARRIED

TREASURER'S REPORT:

Treasurer McDermott reviewed the Treasurer's Report and Cash Flow Report. **Motion (Pollack, Keller) to approve the Treasurer's Report. CARRIED**

Treasurer McDermott reviewed the auditor report and answered questions pertaining to the report, stating the changes and suggestions were minimal (journal entries). Supervisor Keller had questions pertaining to the report of which were answered by Treasurer McDermott.

CLERK'S REPORT:

- **Voting Equipment:** Deputy Clerk Snyder provided a status update on the new voting equipment which was budgeted and approved. Delivery is expected this fall.
- **Humane Society contract/Bill:** Deputy Clerk Snyder reviewed the current Animal Acceptance and Maintenance Contract and advised it is to expire August 12, 2015. **Motion (Keller, Pollack) to renew contract CARRIED.**
- **Weed Letter on County Road I:** Deputy Clerk Snyder explained weed complaint received on a foreclosed property on County Road I. Board recommended sending certified letter with 10 days upon receipt to clean up yard or contractor will be hired and costs for such added to the property tax bill.
- **Correspondence:** None.

PUBLIC PARTICIPATION

- Leo Lefeber: Mentioned discussion with a resident regarding bonfires and fireworks during 4th of July.

- John Hagen: Discussed notification of burning to Sheriff's Department when burning and input on Humane Society contract. He questioned whether or not there is punishment to owners. Leo LeFeber addressed. Asked about weed ordinance.

COUNTY SUPERVISOR'S REPORT:

- Supervisor Keller advised there was an appointment to The Board of Adjustment and his name is Tom Verstegen, 2nd term.

CHAIRMAN'S REPORT:

- **Comprehensive Plan:** Chairman Frassetto requested input from Zoning Administrator Tom Verstegen who attended the P&Z meeting where the comprehensive plan was discussed as the Board voted not to change zoning. He advised it was Planning and Zoning's thought they have the authority to create lots where they think it is the highest and best use for the property. Verstegen agreed. He advised P&Z briefly discussed the Comprehensive Plan and density matters and how certain areas warrant special circumstances for creating additional lots. He added if the Board wants P&Z to readdress the Comprehensive Plan, ask them.
- **Lake Winnebago Resolution:** Chairman Frassetto explained condensing of the resolution. Supervisor Keller questioned wording and advised he does not agree with wording as stated. Supervisor Pollack added input with regard to edit of wording. **MOTION (Keller, Pollack) to table for next month. CARRIED**
- **WTA Annual Meeting Report:** Chairman Frassetto discussed budget matters and how going forward, it is very tight. Chairman Frassetto provided a breakdown of expense accounts.
- **Correspondence:** None

SUPERVISOR I REPORT:

- **Luker Zoning:** CSM – Supervisor Pollack discussed comprehensive plan and agrees with P&Z and also agrees to go ahead with the R1 Zoning for Luker lot. **Discussion:** Supervisor Keller referenced comprehensive plan and advocates looking at the plan and if a reevaluation is needed, a hearing would be required. Supervisor Keller explained the process adding it is a 1998 plan with revisions as amended in 2008. Zoning Administrator Verstegen added we have created a non-conforming lot but according to the Town's processes, this is how it has always been done. **MOTION (2 Aye (Pollack, Frassetto), 1 Nay(Keller)) to approve Luker Zoning Ordinance Changes CARRIED**
- **Raze or Repair Ordinance** – Supervisor Pollack paraphrased the conversation with the representative from the County stating people can live however they wish as long as there are no children involved and there isn't anything the County can do. Supervisor Pollack briefly covered structurally unsound buildings. Zoning Administrator Verstegen added the Town Board is the panel who decides if it is aesthetically acceptable or needs to come down.

SUPERVISOR II REPORT:

- **Road Maintenance Report** – Supervisor Keller provided update on road maintenance including Fahrner's completion of work and calls for downed trees.
- **Discussion** – Potential Review of Town Zoning and General Ordinances as brought to the board last month. The Town of Nepeuskum hired Ken Jeroski from M&I, who is doing our recreation study) to review Comprehensive Plan, Zoning Ordinances and General Ordinances from M&I (doing recreational study for Town). Chairman Frassetto said we will need a budget for this with one option to take funds out of recreational fund. Chairman Frassetto suggested obtaining proposals.

FIRE DEPARTMENT REPORT – Chairman Frassetto reviewed a list of future items needed by Fire Department as provided by the Fire Chief. Their first need is to replace the pumper tanker in 2017.

CONSTABLE'S REPORT: Constable Lefeber updated the Board on the status of his calls.

SANITARY DISTRICT REPORT - No Report

STORMWATER UTILITY DISTRICT - No Report

BUILDING INSPECTOR'S REPORT: - Building Inspector Dave Frank reviewed his r

APPROVAL OF BILLS: Motion to approve the payment of bills for August, 2015. (Keller, Pollack) **CARRIED**

Chairman Frassetto moved to adjourn until September 14, 2015, seconded by Supervisor Keller.
CARRIED

Respectfully submitted,

Susan M Snyder, Deputy Clerk