**Town Board Meeting Minutes**

**January 13, 2020**

Supervisor I Mike Pollack called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

**Members Present**: Chairman Frank Frassetto via conference, Supervisor I Mike Pollack, Supervisor II Rob Keller. Other Present: Treasurer John McDermott, Clerk Susan Snyder, Zoning Administrator Tom Verstegen and Constable Leo LeFeber.

**Motion**, **(Keller/Frassetto)** to approve Town Board Minutes of December 9, 2019. **CARRIED**.

**Motion (Keller/Frassetto)** to approve the Treasurer’s Report. **CARRIED**.

**CLERK’S REPORT:**

* **Motion (Frassetto, Keller) to approve 2020** Holiday Schedule.
* Clerk Snyder provided the Liquor License application for Cooligans LLC which will be on Planning and Zoning February agenda for informational purposes only. Motion to approve will be on the February Agenda.
* Dog licenses will be provided to the constable for issuance while performing duties if needed.
* Clerk Snyder provided an update on the inspection of property located on Fond du Lac Road which included Greg Harnes from All Clean Environmental, Anne Boyce Winnebago Health Department, Clerk Snyder and Charlie Martin, Building Inspector from Fond du Lac. More information will follow at the March meeting upon feedback from town attorney.

**PUBLIC PARTICIPATION**

* State Representative Dan Feyen was in attendance advising he is attending local Board meetings when available and provided brief update on discussion(s) from WTA recent meeting held.

**COUNTY SUPERVISOR’S REPORT:**

* County Supervisor Rob Keller provided an update on County level events pertaining to the Aviation facility in the City of Oshkosh where a new building is going up as well as an update on county road funding.

**CHAIRMAN’S REPORT:**

* Chairman Frassetto advised there will be a Special meeting held to discuss the role and responsibilities of the Building Inspector and potential new permitting process moving forward.

**SUPERVISOR I REPORT:**

* Supervisor I Mike Pollack advised the P&Z meeting for January was cancelled.
* Supervisor Pollack advised he attended the WTA meeting where UTV/ATV information was discussed by DNR and County but at this time more information, research and documentation is needed from the DNR and County.
* The current Charter/cable ordinance is no longer valid and research will need to be done with Charter to find out what other options are available and if Charter is able to expand their services to areas of need within the town.

**SUPERVISOR II REPORT:**

* Supervisor II Rob Keller provided a Road Maintenance Report including the recent request for a special sign request of which he will check with the County.

**SANITARY DISTRICT REPORT**: No Report

**STORMWATER UTILITY DISTRICT REPORT:** No Report

**CONSTABLE’S REPORT:** Constable Lefeber provided his report.

**FIRE DEPARTMENT REPORT:** No Report

**BUILDING INSPECTOR’S REPORT:** No Report

**APPROVAL OF BILLS: Motion (Keller/Frassetto)** to approve payment of bills. **CARRIED.**

**Supervisor II Keller moved to adjourn at 8:08pm until February 10, 2020, seconded by Chairman Frassetto CARRIED**

Respectfully Submitted,

Susan Snyder, Clerk