**MINUTES OF THE June 1, 2020**

**PLANNING AND ZONING Workshop**

The Planning and Zoning Workshop was called to order by Chairman Al Stenerson at approximately 6:30 p.m. Members present were Chairman Al Stenerson, Terry Sweeney, Jim Chitwood, Eric Youngbauer and Tracy Kollack.. Also present; Chairman Frank Frassetto, Zoning Administrator Tom Verstegen and Supervisor I Mike Pollack.

* **Motion (Chitwood/Sweeney)** to approve March 2, 2020 minutes. **CARRIED**
* **Motion (Youngbauer/Kollack**) to approve **Dahl/Fowler CSM** and forward to Board for approval. **CARRIED**.

**DISCUSSION ITEMS**

* **Pending Blanck CSM** and additional email correspondence was discussed by the committee with Chairman Stenerson adding he isn’t in favor of making smaller land divisions which was agreed upon by the committee at this time.
* **Pending Brunk CSM** was discussed which is the same type of request as the Blanck and the committee is not in favor of cutting out smaller lots, also less than 1 acre for a new home. Problems can result with the neighboring lot grandfathered in and then allowing for a lot lesser than 1 acre approved. This request is not supported by the committee at this time. Zoning administrator Tom Verstegen will advise the requesters.
* **Black Wolf Development LLC, Land split proposal** was discussed with Sesame Street needing to become a public road and because Sesame street is not currently a public road, they cannot create 3 lots. Tom Verstegen advised the owner is simply looking for direction at this time and he will call them and advise of the committee’s concerns and suggest they consider attending the next P&Z meeting.
* **Jensema/discussion on ATV/UTV traffic** took place although Mr. Jensema was not present to provide additional talking points. Tom Verstegen explained that Mr. Jensema wanted to have a discussion on opening the town to ATV/UTV’s. Mike Pollack briefly explained the DNR wasn’t sure how to proceed per the last WTA meeting where this was discussed. Tom Verstegen said perhaps Jensema will attend the July meeting.
* **Mueller/Vienola potential zoning change** was addressed by Skip Mueller who advised he will be submitting a zoning change request for the parcel (004-024809) behind Joseph’s Motel as he would like to change the current residential zoning from Residential to B2 which will be in line with the motel. The plan is to build manager’s quarters on that parcel and then take the current quarter’s and add an additional room.
* **New committee member** packet was discussed. The Clerk will reach out to the County to see what they may have and we can work off of suggestions.
* **Zoning and building permits were reviewed** with the suggestion to residents are aware they need to contact the Zoning Administrator prior to any type of build taking place that would require the new form being submitted. The Clerk advised a notice of such will be put on the website and the form will be revised.

**Motion (Chitwood/Sweeney) to adjourn at approximately 8:05 p.m. CARRIED**

Next Public Hearing and Workshop, July 6, 2020

Respectfully Submitted,

Susan Snyder, P&Z Secretary