



# TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

## **Town Board Meeting Minutes November 14, 2022**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

**Members Present:** Supervisor I Mike Pollack, Supervisor II Rob Keller. Others Present: Treasurer John McDermott, Clerk Susan Snyder, Zoning Administrator Tom Verstegen and Constable Leo Lefebber.

**Motion, (Keller/Pollack)** to approve Town Board Minutes of October 10, 2022. **CARRIED.**

### **TREASURER REPORT:**

**Motion, (Pollack/Keller)** to approve Treasurer Report. **CARRIED.**

### **CLERK'S REPORT:**

The Clerk gave a brief overview of the November 8, 2022 election advising there were 1485 ballots cast, 320 of those were absentee, both in person and mailed, there were 1797 registered voters on the poll books with additional 62 Election Day registrations.

The Board unanimously agreed to GFL's service change request for specified routes in the Town beginning January 2023. Residents affected by the change will receive a letter from GFL notifying them of Wednesday morning pick-up.

The Board agreed to a 5 year, no charge agreement with LPi to compile and send out quarterly newsletters beginning April 2023. The town's cost will be postage only. It was explained LPi services many towns in our area including the Town of Neenah.

**Motion (Keller/Pollack)** to approve the Winnebago County Register of Deeds On-line Access Agreement from 1/1/2023 to 12/31/2023 with a review after the 1<sup>st</sup> quarter. **CARRIED.** The main users of the program will be the Zoning Administrator and Clerk.

**Motion (Keller/Pollack)** to approve the Winnebago County Maintenance Agreement for year 2023. **CARRIED.**

### **PUBLIC PARTICIPATION**

Kathy Griese with GOEDC presented the 2022 Municipal Report for Town of Black Wolf.

Rob Kleman with the Oshkosh Chamber of Commerce presented an end of year report covering strategic objectives, talent and workforce readiness, strategic objectives and new developments in Oshkosh.

### **COUNTY SUPERVISOR'S REPORT:**

No Report

### **CHAIRMAN'S REPORT:**

Chairman Frassetto shared information on the letter received from Bill Frueh regarding his pending retirement and appreciation for the work of the town and staff.

Chairman Frassetto addressed the offer letter received from Everest Infrastructure detailing three options available to the town for Everest to acquire an easement to the land owned under the current cell tower site. After further discussion, Everest will be advised the Board entertained their proposal without action. Treasurer McDermott requested they provide a time value of money (TVM) and advise how the town will replace the current revenue.

GOEDC's letter dated November 9<sup>th</sup> was received requesting the Towns continued support through the Winnebago County Industrial Development Board (IDB) Per Capita Funding Program for an investment of \$2,188. The nomination form has not yet been received so this will be on the December agenda for action. Martenson & Eisele Inc.'s Agreement for Professional Services was submitted for the 2022 Update of the Town's Comprehensive Plan in the amount of \$23,816. The last 20 year plan date range is 2017 – 2027 but they advise it is time and the projected completion schedule is May 31, 2024. The Board members unanimously agreed to contact East Central WI Regional Planning Commission for a quote. The matter will be on the December agenda.

Chairman Frassetto updated the Board on the continued conversations with the DNR regarding Discontinuation of Little Evergreen. There is more work to be done on the part of the DNR and Chairman Frassetto is awaiting further communications on their next step and will advise accordingly.

#### **SUPERVISOR I REPORT:**

Supervisor I Mike Pollack provided an update on the P&Z meeting from November 10, 2022.

**Motion (Pollack/Keller)** to approve CSM of Koch/Rusky/Dahl involving parcels 004-0378 and 004-0375 whereas a small portion of land be transferred to adjoining parcel. **CARRIED.**

**Motion (Pollack/Keller)** to approve CSM of Lake Fly Acres involving parcels 004-0639 and 004-0641 to combine two lots. **CARRIED.**

**Motion (Pollack/Keller)** to approve without conditions the rezone application of Leon Luker, parcel 004-0124 to change from A-2 to R-1 and submit decision to Winnebago County Planning and Zoning for upcoming Public Hearing. **CARRIED.**

#### **SUPERVISOR II REPORT:**

Supervisor II Keller advised he received a quote in the amount of \$500 (\$100/tree) from Ranger Services for a tree risk assessment on the mature trees located on Farhnwald and Lake Road which the Board discussed last month due to the public input of a town resident expressing concern the trees were old yet iconic and there is strong desire to save the trees with possible pruning and trimming versus removal. The Board discussed the trees being in the road right-of-way and in any other situation they would be removed to avoid further problems. Supervisor I Mike Pollack asked who should be responsible to pay for the evaluation that is being requested when the town would otherwise move forward with removal based on their location and condition. The Board agreed Supervisor II Keller will contact the requesting resident and advise the town hasn't taken action to take the trees down but historically do take action when in the ROW, which is also a liability issue and if she wishes to pay the cost of the evaluation the town will contact the vendor to invoice directly. This matter is a December agenda item for further discussion/action.

**FIRE DEPARTMENT REPORT:** No Report

**CONSTABLE REPORT:** Constable Lefebvre gave a brief report.

**SANITARY DISTRICT REPORT:**

**STORMWATER UTILITY DISTRICT REPORT:**

**APPROVAL OF BILLS:** Motion (Pollack/Keller) to approve bills. **CARRIED.**

**ADJOURNMENT-** Motion (Frassetto/Pollack) to adjourn until December 12, 2022. **CARRIED.**

Respectfully Submitted:  
Susan M. Snyder, Clerk