



TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

Town Board Meeting Minutes July 10, 2023

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Members Present: Supervisor I Mike Pollack and Supervisor II Rob Keller. Others Present: Treasurer John McDermott, Zoning Administrator Tom Verstegen and Clerk Susan Snyder.

Motion (Pollack/Keller), to approve Town Board Minutes of June 12, 2023. **CARRIED.**

CLERK'S REPORT:

Motion (Pollack/Keller) to approve the WDNR Recycling Consolidation Grant 2024 Cooperative Agreement. **CARRIED.**

The roof quote received from Wagner roofing was reviewed and discussed by the Board who agreed that in anticipation of budget discussions and the roof being over 20 years old, it would be best to get at least three quotes for not only a traditional tile roof but metal as well.

PUBLIC PARTICIPATION:

Eric Youngbauer shared his concerns about the building registration process, strongly recommending the Board consider going back to the old process of issuance of permits for all projects and inspections because without proper inspection, homes are potentially unsafe.

COUNTY SUPERVISOR'S REPORT:

No report.

CHAIRMAN'S REPORT:

Motion (Keller/Pollack) to re-appoint Eric Youngbauer to the P&Z Committee, 3 year term ending 7/26 **CARRIED.**

Motion (Pollack/Keller) to approve the Winnebago County Spirit Fund Local Government Allocation Agreement. **CARRIED.**

Chairman Frassetto discussed the DNR language regarding the well drilling restrictive covenant on property along Lone Elm, sharing an email from the Town Attorney. The DNR has advised if the town were to remove the restrictive covenant, a 2 Phase testing process should take place prior to that happening. The committee discussed options that might be available for testing specified areas on the property and agreed that Zoning Administrator Verstegen who proposed doing sample testing around the cells at approximately 10' – 20' which would help to predetermine scope of project which will be costly to the property owner. He recommended going with Phase 2 site assessment done to get soil borings if Phase 1 shows no contamination. Tom will draft a plan on drilling sites and will need a map of the old dump which Eric Youngbauer will assist on project.

TREASURER REPORT:

Motion (Keller/Pollack), to approve Treasurer Report. **CARRIED.**

SUPERVISOR I REPORT:

Supervisor I Pollack provided an update on the July P&Z and Plan Commission meeting that addressed short-term rentals within the town, stating most are in Shoreland Zoning but the town should keep a pulse on the rentals.

The building registration process was discussed at Board of Review and the concern is work being performed without proper procedures being following to notify the town of projects. Chairman Frassetto asked the town had done enough to make the process clear but if someone sells their home it is on the owner who is responsible party for the work being performed and suggested an article be published in the Home Builders Association newsletter with reminders to builders on the process.

SUPERVISOR II REPORT:

Supervisor II Keller reviewed the proposal for the parking lot from the County which is lower than Fahrner with same amount of work so he will notify the County to move forward. The repair of asphalt in front of East Ripple is up to the property owner as well as the culvert on Lone Elm which is a private driveway.

Based on the Highway Budget Funds being depleted for the calendar year, Supervisor Keller requested the remaining \$75,721.05 (estimated costs) in listed road work be paid for utilizing the **Spirit Funds**.

Motion (Keller/Pollack) to utilize \$75,721.05 of the SPIRIT funds from Winnebago County for purposes of road maintenance and repair on the following

Candlish Harbor - repair of culvert - \$3,092.00

E Decorah – wedge and chipseal - \$15818.50

Koelpin Rd – crackfill north of bridge and chipseal - \$1,900.00 + \$27,805.55

Lake Road – remove ash tree - \$2,100.00

Lone Elm – crack fill Howlett-R - \$4,400.00

W. Nekimi – paver patch from 2712 to the east - \$14,805.00

Town Hall – striping and sealing of parking lot - \$800.00 + \$5,000.00

The above projects are listed on the 2023 Town of Black Wolf Cost Estimates sheet from Winnebago County Highway Department dated May 17, 2023. CARRIED.

Photos of trees were submitted by Susanne Vette-Mosley showing dead limbs/tree that the town should have cut or trimmed as they are in the road right of way. Supervisor Keller advised the dead ash tree will be removed and was listed on last month's proposal and approved. Supervisor Keller will get a proposal for the tree trimming of the trees on Lake Road as identified by the photos.

FIRE DEPARTMENT REPORT:**SANITARY DISTRICT REPORT:**

CONSTABLE REPORT: Constable Valdez gave a brief report of calls for the month.

STORMWATER UTILITY DISTRICT REPORT:

APPROVAL OF BILLS: Motion (Pollack/Keller) to approve bills. CARRIED.

ADJOURNMENT- Motion (Frassetto/Pollack) to adjourn until August 14, 2023. CARRIED.

Respectfully Submitted: Susan M. Snyder, Clerk