



TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

Regular Monthly Board Meeting Minutes

August 11, 2025

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Members Present: Supervisor I Mike Pollack and Supervisor II Beth Oswald. Others Present: Clerk Alex Snyder, and Zoning Administrator Tom Verstegen

Motion (Oswald/Pollack) to approve Town Board Minutes of July 14th, 2025. **CARRIED.**

TREASURER'S REPORT:

- **MOTION (Pollack/Oswald)** to approve July Treasurer's Report. **CARRIED**

CLERK'S REPORT:

- **MOTION (Pollack/Oswald)** to approve Winnebago County Sheriff Joint Powers Agreement. **CARRIED**
- Board decided to move the scheduling of the 2026 budget workshops to the September meeting as Treasurer McDermott was absent from this meeting. Will revisit in September.
- Clerk Snyder explained and included a copy of the shared spreadsheet with our building inspector with current building permits.
- Clerk Snyder confirmed postings of notices for Open Book and Board of Review as well as the dates. Clerk included the revaluation letter and notice from Bowmar that was sent to the residents.

MEETING OPEN TO THE PUBLIC

COUNTY SUPERVISOR'S REPORT:

- There is a continued county-wide effort to assess housing and how they can assist the City of Oshkosh. The Industrial Development Board liked the idea presented of a revolving loan fund to help kick-start developments. Frassetto notes that this is community driven but details on this proposal are still in development. The funds will not be only public funds but also private donations to assist in the housing market development.
- Frassetto has been in contact with the County Executive to keep them up to date with the communities west of Oshkosh pertaining to Emergency Medical Services. He expressed an interest in exploring whether there is a possibility for the County to participate. County Executive agreed with the feasibility study completed in December 2024 which examined what resources are available. The plan is to have the feasibility study completed in February 2026.

CHAIRMAN'S REPORT:

- IGA with Southern Winnebago EMS District, which includes the communities to the west of Black Wolf, has approved the newly amended IGA to add the Town of Winneconne and Village of Winneconne to the previously drafted IGA. The Winnebago EMS District Board approved the amendments proposed by the Winneconne's to change unanimous vote to 2/3 majority vote. It is important to note that Black Wolf has not denied the cities services but is actively seeking options for consideration.
- The Town is anticipating a substantial amount of work to update our ordinances to align with our comprehensive plan approved the beginning of 2025. Kay Krause has been instrumental in working through ordinance amendments so Frassetto recommends the board appoint her as

Temporary Chair for the Planning and Zoning Committee. **MOTION (Oswald/Pollack)** to appoint Kay Krause to temporary Chair of Planning & Zoning. **CARRIED**

- Chairman Frassetto provides an update on the US HWY 45 Repaving project to address the concerns from residents regarding the closure from August 18th-August 22nd. This is not a full closure and through traffic should be allowed in addition to a detour on CTY Road Z and CTY Road R.
- There was a draft of a letter written by the town attorney sent to the Board members to review the complaints received regarding the storage units. Frassetto mentions he has had conversations with the owner of the storage units regarding complaints. Additionally, there is a possibility a public hearing may be needed to amend the existing conditional use permit. Chairman Frassetto will continue to keep the Board informed of the progress with this.

SUPERVISOR I REPORT:

- Supervisor I Mike Pollack provided a review of the August Planning & Zoning Committee Meeting.
- Pollack reviews the rezone request submitted by CRL Surveying on behalf of Leon and Ann Luker Trust. **MOTION (Oswald/Frassetto)** to rezone parcel 004-0127-03 located on Nekimi Avenue, from A-2 Agricultural to R-1 Residential. **CARRIED**

SUPERVISOR II REPORT:

- Supervisor II Beth Oswald notifies the Board that there are complaints coming in regarding hanging branches and debris blocking some road ways within the town. She has addressed the residents who have called in with concerns.
- Oswald also discusses Road Access Permits that have been submitted to the Town and the process the Town currently has for installing culverts. Ross Tyriver is new County Highway Supervisor and he states the County would prefer not to install the culverts in the Town due to their own workload. The Town's ordinance currently says the County must install the culverts and Oswald proposes changing the ordinance to allow for contractors/excavators to set the culverts. Supervisor I Mike Pollack agrees that the ordinance should be updated so as not to interrupt resident projects due to County delays. The Board discusses including a clause that the owner is responsible for water drainage if they have a private contractor/excavator install the culvert. Chairman Frassetto suggest that Oswald should start with updating the current instructions and present them to the other Board Members.

SANITARY DISTRICT REPORT:

STORMWATER UTILITY DISTRICT REPORT:

CONSTABLE'S REPORT:

FIRE DEPARTMENT REPORT:

- Chief Becker reports there were difficult calls this month and wanted to reiterate the turnaround times are vital in the outcome of an EMS call. Becker requests the Board consider publishing additional information surrounding the current EMS updates for the residents to review.

BUILDING INSPECTOR'S REPORT:

APPROVAL OF BILLS: Motion (Pollack/Oswald) to approve bills. **Carried**

ADJOURNMENT - Next Town Board Meeting: September 8th, 2025 at 7:00p.m.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk at (920) 688-1404. A quorum of the Sanitary District or other committees may attend, but no official action will be taken by them. Notice was posted at www.townofblackwolf.com, Town of Black Wolf Municipal Building, Condon Oil and Lakeshore Mart.