



TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

Regular Monthly Board Meeting Minutes March 9th, 2025

Chairman Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance. **Members Present:** Chairman Frank Frassetto, Supervisor I Mike Pollack and Supervisor II Beth Oswald. **Others Present:** Clerk Alex Snyder, Treasurer John McDermott, Zoning Administrator Tom Verstegen

MOTION (Pollack/Oswald) to approve Town Board Minutes of February 9, 2026. **CARRIED.**

TREASURER'S REPORT:

- **MOTION (Pollack/Oswald)** to approve February 2026 Treasurer's Report. **CARRIED.**

CLERK'S REPORT:

- Clerk Snyder reviews correspondence from Harter's Disposal requesting the Town consider including them in a search for proposals as our current refuse contract expires 12/31/2026.
- As follow up from February 2026 meeting, Clerk provides the Board with a copy of the Town contract with the Oshkosh Area Humane Society.
- Town Constable and Maintenance/Highway Employee is out on medical leave for up to 6 weeks. There is discussion about coverage options.
- Clerk presents the "Town Action for Zoning Map Amendment" from Winnebago County Planning & Zoning requesting to re-establish zoning district of Chapter 23 within the shoreland area. **MOTION (Oswald/Pollack)** to approve resolution as presented.
 - o Mike Pollack asks if the Board can reconsider to make a resolution to take back enforcement of Shoreland Zoning should there end up being conflict between the Town and the County. Frassetto states in 2029 the Town can reconsider. Frassetto also mentions that at the county P&Z meeting this morning, additional language was added that would allow Towns to pass a resolution to opt out of county shoreland zoning at any time, but the corp counsel for the county believes this to violate state law. Chairman Frassetto will be following up with our Town attorney to confirm. **MOTION CARRIED.**

MEETING OPEN TO THE PUBLIC

Kay Krause (County Road R) – Krause is questioning the Boards decision to pass the resolution [for shoreland zoning] last month when the public hearings and planning zoning meetings, some that were attended by Town Board members, were spent reviewing maps and making decisions under the impression that the County would not be doing shoreland zoning. Krause states there are approximately 1500 parcels within shoreland zoning in the Township for which she believes the planning and zoning committee felt excited to regain zoning enforcement over. Krause feels disappointed that there was a motion made under an "update" item on the agenda last month and that the Board has done the Town a disservice to the Township. Krause asks Chairman Frassetto why he had a change of opinion. Chairperson Frassetto states the public commentary portion of a meeting is not intended for open discussion but states he is willing to have a conversation outside of the meeting. Krause would like to end her portion by expressing her disappointment in the decision.

Dave Schulze (US HWY 45) – Agrees with Kay Krause because he has been holding on projects since December of 2025 when he was informed by the planning and zoning committee, including zoning administrator Tom Verstegen and Chairperson Kay Krause, that the Town would be enforcing zoning in shoreland zoning April 1st. He states he has been holding on the projects until April 1st to avoid being

required to pull double permits only to find out 3 weeks prior to April 1st that a different decision was made. He further adds that he is working on 3 different parcels, and he now is required to pull permits for all 3 parcels at a higher financial cost than expected due to the change.

COUNTY SUPERVISOR'S REPORT:

- IDB Board has approved the per capita funding for GOEDC funds.
- Passed 3 motions at the County Planning and Zoning meeting earlier this morning. Chairman Frassetto explained the decision to stay with county enforcement of shoreland zoning was partly due to the current transition of Town zoning administration from Tom Versteegen to Ben Cook. Chairman Frassetto disagrees that they have done a disservice to the Town and also disagrees that the committee was entirely on board with the change during the meetings. He adds that he considered the differences in the Towns zoning and the county zoning and plan to use the Town zoning map in parallel to the county map. Frassetto again mentions there was new language introduced to the County resolution this morning that requires consulting with attorneys on clarity of the language. The Board is potentially considering an intergovernmental agreement with other Towns to work with the County to enforce the zoning requirements of the Towns within shoreland zoning vs. the County general zoning requirements. He further adds that putting the burden of shoreland zoning onto a brand new zoning administrator could also be a disservice to the Town. Current zoning administrator Tom Versteegen adds that the county will always have some involvement in zoning in this area and the Town was leaning towards requiring residents to work with both the county and the Town on projects, which is how it was 20 years ago. The residents within shoreland zoning had to get permits from both the county and the Town which caused confusion and difficulty and prompted the Town to require just the county overseeing the shoreland zoning.
- Winnebago County has received a grant for 5.5 million in funding to aid in adding broadband access to underserved areas within the County. Pollack asks for clarification on the source of the funding and Frassetto adds that the funding may either be State, Federal, or FCC but Frassetto has not heard the specifics of this program.

CHAIRMAN'S REPORT:

- **MOTION (Frassetto/Pollack)** to approve the following appointments:
 - o John McDermott – Treasurer – 2 year term ending 4/28.
 - o Beth Oswald – Board of Appeals – 2 year term ending 4/28.
 - o Scott Mateyka – Sanitary District Supervisor – 2 year term ending 4/28.
 - o Susan Philipp – Sanitary District Treasurer – 2 year term ending 4/28.
 - o Bryan Frank – Planning and Zoning Committee – to finish David Jensem's term ending 02/28.
 - o **MOTION CARRIED.**
- Correspondence:
 - o SWUD Committee is reviewing the drainage ditch material sent by J.E Arthur. Looking to revisit this project now that there are more homeowners interested in this project. Project would be taking out the blockage to improve drainage.

SUPERVISOR I REPORT:

- No planning and zoning committee meeting this month, nothing to report,

SUPERVISOR II REPORT:

- Supervisor Oswald reached out to the county about the ripple rd dip that we have been receiving reports about from residents. Oswald states we're working with the county to see what our options are to fix this as they need to wait until the ground thaws to determine if the culvert needs to be repaired or just repaved. The Board should possibly consider the county replacement fund if the culvert needs to be replaced.
- Oswald reviews goals for the annual road survey typically completed in April.

SANITARY DISTRICT REPORT:

STORMWATER UTILITY DISTRICT REPORT:

CONSTABLE'S REPORT:

FIRE DEPARTMENT REPORT:

- Chief Becker had a pre-construction meeting with Pierce for the new fire truck. Hopefully will have the new truck this fall as long as everything continues on schedule.
- The Van Dyne Fire Department had a busy February with multiple house fires within the Towns they serve. Black Wolf also has had some increase in calls the last 5 days.
- Chief Becker provided an update on the 2% Dues audit which is required every 3 years which consists of the state auditing the use of the 2% Dues, training records, etc. and VDFD was found to be "substantially compliant".
- There was recommendation that Towns have to adopt SPS 314 which will give the Fire Department the power to enforce inspection results that are not followed up on. Becker will do more follow up on that and the NFPA 1 (state of WI has adopted).

APPROVAL OF BILLS: MOTION (Pollack/Oswald) to approve bills. CARRIED.

ADJOURNMENT: MOTION (Frassetto/Pollack) to adjourn until the next Town Board Meeting on April 13, 2026 at 7:00pm CARRIED.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk at (920) 688-1404. A quorum of the Sanitary District or other committees may attend, but no official action will be taken by them. Notice was posted at www.townofblackwolf.com, Town of Black Wolf Municipal Building, Condon Oil and Lakeshore Mart.