



TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

Town Board Meeting Minutes June 11, 2018

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, Supervisor I Mike Pollack, Supervisor II Rob Keller. **Other Present:** Clerk Susan Snyder, Treasurer John McDermott and Zoning Administrator Tom Versteegen.

Motion, (Keller/Pollack) to approve Town Board Minutes of May 14, 2018 **CARRIED.**

CLERK'S REPORT:

- **Liquor Licenses** – Clerk Snyder presented the 2018 – 2019 Liquor Licenses for approval. **Motion** (Pollack/Keller) to approve Liquor Licenses. **CARRIED.**
- Clerk Snyder updated Board on Deputy Clerk & Deputy Treasurer position advising Thomas Coppola has accepted and his tentative start date is first part of July.
- Ambulance meeting update was provided by Clerk Snyder with copies of handouts being provided.

PUBLIC PARTICIPATION - No public participation.

COUNTY SUPERVISOR'S REPORT: County Supervisor Keller discussed what is taking place at the County level including Facilities and Property Management, Airport terminal (new or relocate) and Facilities Department organization.

CHAIRMAN'S REPORT:

- **Motion** (Pollack/Frassetto) to create the position of Superintendent of Highways, nominating Supervisor II Rob Keller for the position. **CARRIED.**
- Chairman Frassetto discussed Structures of Cultural Significance and Importance advising he has received information from the attorney and will now forward to Planning & Zoning.
- **Motion** (Pollack/Keller) to appointment Jim Chitwood to Planning and Zoning, for 1 year. **CARRIED.**
- **Motion** (Pollack/Keller) to appointment Steve Scharpf to Board of Appeals, for 2 years. **CARRIED.**
- **Motion** (Pollack/Keller) to appointment Ellen Chmielowski to Board of Appeals for 2 years. **CARRIED.**
- **Motion** (Pollack/Keller) to appointment Keith Neuens to Board of Appeals for 2 years. **CARRIED.**
- Correspondence

SUPERVISOR I REPORT:

- **Motion** (Pollack/Keller) to approve Fenner rezone and CSM. **CARRIED.**

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- Supervisor Pollack shared what was discussed at the Planning and Zoning meeting regarding ATV's on Town Roads and there is no need for further discussion at this time.

SUPERVISOR II REPORT:

- **Motion** (Pollack/Frassetto) to approve the 2018 Road Maintenance Plan. **CARRIED.**
- Supervisor Keller discussed the Road Access permits and missed invoicing to residents who have had culverts installed. Invoicing of 2018 activity only.

TREASURER'S REPORT:

- Treasurer John McDermott reviewed the Treasurer's Report and Cash Flow Report. **Motion, (Keller/Pollack)** to approve the Treasurer's Report. **CARRIED.**

SANITARY DISTRICT REPORT: No report

STORMWATER UTILITY DISTRICT REPORT: No report

CONSTABLE'S REPORT: Constable Lefebber provided update on activity in the Town.

FIRE DEPARTMENT REPORT: No report.

BUILDING INSPECTOR'S REPORT: Inspector Dave Frank gave brief update on permits issued.

APPROVAL OF BILLS: **Motion** (Pollack/Keller) to approve bills. **CARRIED.**

Supervisor I Pollack moved to adjourn until July 9, 2018, seconded by Supervisor Keller.
CARRIED.

Respectfully Submitted,
Susan M. Snyder, Clerk